



## BOARD OF DIRECTORS REGULAR MEETING AGENDA

DANA POINT RESORTS ASSOCIATION, INC. dba Visit Dana Point

Location: Visit Dana Point

Teleconference

Phone #: (605) 472-5797 | Access code: 776613

Thursday, April 23, 2020 3:00 p.m.

### BOARD OF DIRECTORS

#### JIM SAMUELS

Managing Director  
Laguna Cliffs Marriott Resort &  
Spa  
*Chairman*

#### JEREMY WILSON

General Manager  
DoubleTree Suites  
by Hilton Hotel Doheny Beach  
*Vice-Chairman*

#### SHANNON GILBERT

Director of Sales & Marketing  
The Ritz-Carlton, Laguna  
Niguel  
*Board Secretary*

#### IAN PULLAN

Vice President  
Asset Performance  
KSL Resorts –  
Monarch Beach Resort  
*Board Treasurer*

### VISIT DANA POINT STAFF

#### JONNY WESTOM

President

### CALL TO ORDER

1. Roll Call

*Chairman to verbally announce each board member by name. Attending board members must reply verbally that they are present.*

### PUBLIC COMMENTS

2. Any person wishing to address the Board during the Public Comments section or on an Agenda item is asked to complete a "Request to Speak" form. The completed form is to be submitted to staff prior to the Agenda item being called and discussed. In order to conduct a timely meeting, there will be a three-minute limit per person for the Public Comments portion of the Agenda. If anyone has handouts to distribute to the Board, please hand them to the Visit Dana Point staff for distribution.

### MEETING MINUTES

3. Approval of Meeting Minutes – April 2, 2020

### CHAIRMAN REPORT

4. Chairman's Update
5. Review and possible action: '94 TBID District Operating Agreement between VDP and City of Dana Point.

### FINANCE REPORT

6. Review and possible action: March 2020 Financials
7. Review and Possible action: Updated Forecast through June 30, 2020

### EXECUTIVE DIRECTORS REPORT

8. Previous meeting action item updates:
  - a) CARES ACT Payroll Protection Plan
  - b) Ongoing Property Performance Survey
  - c) Recovery Efforts

### BOARD MEMBER COMMENTS

### ADJOURNMENT

*Brown Act: Government Code §54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. Action may not be taken on items not posted on the agenda. Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Jonny Westom at [jwestom@visidanapoint.com](mailto:jwestom@visidanapoint.com) or 949-441-5133 at least 24 hours prior to the meeting.*